

Briana J. Aeby
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SUMMARY

Well rounded entertainment professional with 20 years of experience in many facets of Hollywood including television and film production, casting and extras casting, and below the line talent agency work in commercials, music videos, and industrials. Positions with client, vendor, studio, staff and crew have created a critical thinker, savvy learner, innovative multi-tasker, and stress-free leader w/ exceptional communication skills. Open to all opportunities.

QUALIFICATIONS

- * Proficient in Microsoft Office, Mac & PC, Office Mgmt, Team Bldg, Web Research, Database Mgmt, FTP, Adobe
- * Familiar with Global ops, Microsoft PowerPoint, Open Office, Airtable, Avid
- * Additional skills include MM Screenwriter, Scheduler, Budget, Final Draft, Script Analysis & Proofreading

WORK EXPERIENCE

Jul 2014 – Sep 2019, Feb 2023 – Apr 2024 ABC TV Studios
Culver City, CA
Coordinator/Producer, Visual Effects
Organized, managed, and scheduled the VFX vendors for MARVEL'S AGENTS OF S.H.I.E.L.D, MARVEL'S MOST WANTED, & THE H.U.R.T. UNIT PILOT. Also coordinated executive producer reviews, actor scans, and liaised between dept heads and supervisor for any set needs.

Jan 2021 - Nov 2021, Nov 2022 – Feb 2023 Netflix Studios/UCP
Hollywood, CA
Production Manager, Visual Effects
Remotely organized, managed, and scheduled international VFX vendors with ATL/TOR and LA production depts for RAISING DION SEASON 2 and UMBRELLA ACADEMY SEASON 4.

Oct 2013 – Dec 2013 Zoic Studios
Culver City, CA
Producer, Visual Effects
Organized, managed, and scheduled the Los Angeles office crews liaising with the lead Vancouver office for ONCE UPON A TIME and ONCE UPON A TIME IN WONDERLAND.

May 2013 – July 2013 Volt Workforce Solutions
Los Angeles, CA
Executive/Production Assistant
Temp assignments included scheduling and phones for executives at CBS Films, CBS Intl Marketing, Spike TV, and Comedy Central. Also wrangled VIPS and managed lines at E3 for Disney Interactive.

Jul 2012 – Feb 2013 Rhythm & Hues
El Segundo, CA
Associate Production Manager
Managed and coordinated via proprietary software multiple Los Angeles and Indian crews for shows including RIPD and 300:RISE OF AN EMPIRE while providing a liaison between internal departments and client.

Sept 2010 – Apr 2012 Pixomondo
Santa Monica, CA
Production Coordinator/Production Manager/Associate Producer/Co-Producer
Managed, organized, and coordinated data, client services, and crew in 5 of the company's global facilities. Projects included COORS LIGHT, TOYOTA, THE AMAZING SPIDERMAN, THE RITE, GLADE, FAST FIVE, GREEN LANTERN, JOURNEY TO THE CENTER OF THE EARTH: MYSTERY ISLAND, and RED TAILS.

Jan 2008 – Sept 2010 Prime Focus VFX
Hollywood, CA
Bidding Coordinator/Production Coordinator
Coordinated, organized, and maintained project schedules, bids, clientele, and artists in both the Los Angeles and Vancouver offices to create efficient workflow between facilities and studios. Projects included GI JOE, DRAGONBALL: EVOLUTION, RED CLIFF II, W, TREE OF LIFE, SUCKER PUNCH, THE MAIDEN HEIST, VALKYRIE, and AVATAR.

June 2006 – Nov 2007 ABC TV Studios
Burbank, CA
Assistant to Creative Talent
Assisted Jack Kenny on a development deal for various pilot pitches, talent integration, and shows including the consulting producer's assistant on IN CASE OF EMERGENCY.

Jan 2005 – May 2006 Sony/WB
Los Angeles, CA
Producer's Assistant
Assisted Executive Producer on the Sony TV pilot for THE BOOK OF DANIEL before joining the 1st season of CLOSE TO HOME where duties included coordination and filing of contracts, script clearances, script revisions, table reads, internal memos, and location scouts.

ADDITIONAL WORK EXPERIENCE: <http://www.linkedin.com/in/baeby>

EDUCATION

College of Santa Fe *Bachelor of the Arts, Moving Image Arts, Cum Laude* Santa Fe, NM