

JEFF HOWARD

ACCOUNTING ASSISTANT

Tulsa | 918.706.6200 | je.howard@cox.net | imdb.me/jeffehoward

I am a recent graduate of the Oklahoma Film and Television Academy with a strong desire to utilize my education and accounting experience in the production office of a film or television production. I have varied experience working on smaller film sets, but my goal now is to contribute in a role more closely aligned with my accounting background. I am comfortable using office technology and know I can quickly get up to speed on industry specific software such as Movie Magic or Wrapbook. I'm very excited to bring my skills and experience to your production team.

QUALIFICATIONS AND HIGHLIGHTS

- Set Ready course - Oklahoma Film and Television Academy
- Well-rounded corporate accounting background
- Competent in office technology (Microsoft Office, Google Suite, printers, telephone)
- Reliable transportation; available to travel throughout Oklahoma

OTHER WORK EXPERIENCE

Fourteen years accounting including audit, corporate, managerial & television accounting

Former Certified Public Accountant

EDUCATION

Oklahoma State University - Master's in Accounting / Minor in Information Systems

Oklahoma State University - Bachelor's in Accounting