

MARY C. BRUCE

I am a very versatile. I am organized, attentive, detail oriented, and people-oriented. With a background in engineering and tutoring, I have excelled in setting schedules, logistics, and leading a team as an AD, PA, and Transportation Captain.

CREDITS

Cricket, LLC, Oklahoma-Transportation Captain and Directors
Driver/Producer's Assistant

Created schedules, researched resources, transcribed directors' class and planning meetings for upcoming projects, and orchestrated transportation for Cricket.

Lineage, TV Pilot, Oklahoma-1st AD

Crossfire, Trailer shoot, Oklahoma-1st AD

Scare Package II: Rad Chad's Revenge, Oklahoma-Property Master, Set
Dresser, Special Effects Assistant

Designed, sourced, and created props including researching and matching props and sets from Scare Package I.

Chesapeake Energy, Oklahoma-Oilfield 10 years

Worked both in the corporate headquarters and in three field offices across Oklahoma. Led interdisciplinary teams and created efficiency workflows for hundreds of hours of time savings year over year. Fulfilled additional roles, including Environmental Committee Lead, Safety Committee Lead, Field Engineer Coordinator, Field Intern Coordinator, 4DX Trainer. Documented all process improvements and facilitated training quarterly for company-wide savings and production increases of over \$30M gross and had >250K miles driven with zero at-fault accidents.

Tutoring

Have tutored in an array of subjects the past 16 years-History, English, Algebra, Calculus I, II, & III, Physics I & II, Differential Equations, Biology, Physiology, Organic Chemistry I & II, Engineering Sciences, etc.

EDUCATION

Oklahoma Film & Television Academy – Set Ready Course Slate 8

Oklahoma State University – Mechanical Engineering and Pre-Medicine,
Summa Cum Laude

Oklahoma State University Spears School of Business-Leadership
Development Certificate

Pawnee, OK
405-269-6292
mary.c.bruce09@gmail.com

SKILLS

Driver's License (with my own car), proficient with Microsoft Office (Excel, Word, Powerpoint, Outlook), proficient in Google suite, interdisciplinary efficiencies, great with animals and children,

References:

Amy Janes-Green Pastures Studio,
ajanes@greenpasturesstudio.com

Ginifer Ree-Silver Moon Productions,
giniferlynnree@gmail.com