

Ariana Stark

Production Assistant

2624 NW 167th Ct,
Edmond, OK 73012

(405) 343-4531

arianastark.film@gmail.com

CREDITS

Killers of the Flower Moon – Feature —Locations PA

May 2022

Seeker – Short Film —Associate Producer/ Script Supervisor

October 2021

https://www.imdb.com/title/tt15184798/?ref=nm_knf_t1

EXPERIENCE

PAYCOM, Oklahoma City — Senior Client Trainer - Bilingual

Oct. 2019- Sept. 2021

- Regularly wrote/produced/hosted/trained thousands of clients nationwide, through live webinar productions for Paycom software.
- Webinars covered a variety of topics from payroll and compliance to mobile application and AI

Telemundo Oklahoma | KTUZ | Tyler Media, Oklahoma City— Technical Director

March 2017 - Oct. 2019

- Directed over 500 live newscasts the 5 PM and 10 PM broadcasts of Telemundo Oklahoma – Average of six 30-35 minute live shows each week
- Managed 4-6 staff members during the broadcast for direction of audio, video and teleprompter
- Directed on-air talent, including anchor, meteorologists, reporters, and sports anchors, while live
- Operated switcher board during live broadcasts. Assisted with video editing and graphic design for news graphics and promotional billboards

Muse Media + Productions, Owner

Sept. 2013 - Present

- Personal Freelance On-Camera, Voice Over, Drone flying, Videography

SKILLS

Possesses wide-ranging media production experience including: producing, on-camera, script writing, script supervising, software training, technical directing, video editing, photography, graphic design, drone flying, sailing and horseback riding

LANGUAGES

Fluent in Spanish and Mandarin

AWARDS

Recipient of Oklahoma NextGen Under 30 Award - Adult and Higher Education
2021

and Photography

- Has created wedding photo and video packages for clientele
- Drone video for promotional and commercial footage

**Hearing Care By Hough, Edmond, OK—Administrative Assistant
and Office Manager**

Sept. 2013 – May 2019

- Assisted with payroll and insurance
- Scheduled and checked patient in to visits daily. Managed office communication: Office phone and mail. Repaired and cleaned hearing aids

EDUCATION

**Green Pastures/Oklahoma Film and Television Academy
Spencer, OK**

April 2022

Set Ready PA Course

**Prairie Surf Studios/Francis Tuttle
Oklahoma City, OK**

February 2022

Film Production Accounting

**University of Central Oklahoma
Edmond, OK**

Graduation May 2016

Bachelor of Arts in Strategic Communication – Public Relations &
Advertising – Minor in Journalism

**Shaanxi Normal University
Xi'an, China**

Sept. 2011 - May 2012

Xi'an, China Chinese Language & Literature – HSK Level 4