

Grant Galvin

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STRENGTHS

- Sociable, personable, communicates easily with a variety of personalities
- Sharp eye for details while maintaining project overview
- Flexible with work-loads and shifts
- Dedication to projects maintained over long periods of time
- Able to solve problems despite difficult obstacles
- Capable of identifying unique solutions to problems

EDUCATION

University of Oklahoma, Norman, OK
BA in Journalism and Mass Communication, December 2020
Majored in Creative Media Production
3.2 GPA

Bixby High School, Bixby, OK
May 2017

HONORS & ACTIVITIES

Gaylord Hall Productions, August 2017 - November 2017 Assistant Editor

- Worked in a group to produce small sections of Documentaries

Unscripted, January 2019 - December 2019

- Personally created and produced a weekly radio show
- Hosted the show every week with guests
- Edited and uploaded and published the audio tracks online

Dean's List, Gaylord College of Journalism and Mass Media

- 2017-2018
- 2018-2019

Editor, Spartan Post News January 2015 - May 2017

- Wrote, edited, and filmed multiple projects including podcasts, editorials, and comedy sketches,
- Oversaw productions and responsible for cinematography
- Co-directed a half-hour short film

Senior Class Officer, Historian August 2016 - May 2017

- Organized Senior class Homecoming activities
- Produced and edited Senior Class Video

Student Council August 2014 - May 2017

- Organized school-wide events
- Edited class video

RELEVANT SKILLS AND EXPERIENCE

- Adept in Adobe Premiere
- Experienced working on sets for short films
- Knowledgeable in Adobe Audition
- Some experience with multi-cam productions
- Has hosted and created multiple independent podcasts

WORK EXPERIENCE

Cashier, **Reasors**, 11116 South Memorial, Bixby, OK 74008, June 2015-September 2016

- Part-time
- Worked with customers on a daily basis
- Learned to work within a group

Dasher, **DoorDash**, N/A, 2018-Present

- Contract Driver for Doordash
- Learned to take initiative
- Developed time-management skills

Intern, **JKW Enterprises**, 5613 SE 67th St Oklahoma City, OK 73135, July-December 2020

- Part-time
- Produced product videos and advertisements
- Worked in Photoshop to create mock-ups and product pictures
- Transported products to and from warehouse

References available upon request