

JALEN WHITEHORN

Norman, OK
jalen.drive52@gmail.com

(405) 204-5647

EDUCATION	Norman North High School Highschool Diploma	Norman, OK May 2018
	Oklahoma City Community College Digital Cinema Production	Oklahoma City, OK 7 Hours Earned
	Moore Norman Technology Center Digital Video Production	Norman, OK Diploma Expected, May 2019
PROFESSIONAL EXPERIENCE	"All Terrain" Production Coordinator	Oklahoma City, OK Dec. 2018 - Feb. 2019
	<ul style="list-style-type: none">• Establish housing for actors and crew & provide transportation for actors and crew to and from location• Establish catering for on the set• Help director scout locations to film across Oklahoma• Provide and maintain paperwork such as talent release forms, location agreements, W-4s, I-9s, etc.• Started as a Production Assistant, promoted to Production Coordinator	
	Russell & Rachel Parr Photographer	Oklahoma City, OK Aug. 2018
	<ul style="list-style-type: none">• Use of a Canon Rebel T6-i to photograph wedding• Find the perfect on the fly angles• Use Adobe Photoshop CC 2011 to edit photos after event	
RELATED EXPERIENCE	"DEFCON 1" Production Manager	Dec. 2018 - March 2019
	<ul style="list-style-type: none">• Organized shooting schedule and shot lists utilizing Microsoft Excel• Supervised crew of 8 to ensure productive work environment	
	"One Of A Kind" Gaffer	January 2019
	<ul style="list-style-type: none">• Collaborated with Director of Photography to create the lighting set ups for short film.• Ensure the safety of cast and crew by following safety protocol	
	"The Progressive Interview" Production Coordinator	November 2018
	<ul style="list-style-type: none">• Maintain organization for producers using Microsoft Excel, and Word• Scout locations for film• Provide and maintain paperwork such as Location Agreements and Talent Release forms	

INTERNSHIP EXPERIENCE

Trifecta Communications
Intern

Moore, OK
Aug. 2018 - Nov. 2018

- Operated sideline and lower cameras for live football production
- Shot steady, engaging footage of high school football games for live playback in stadium

EQUIPMENT & SOFTWARE

Sony PXW-FS7 4K XDCAM
Sony PMW-200 XDCAM
Sony HSC-300
Canon T6-i
Rokinon Cine Lenses
Zoom F8 Field Mixer
Mackie Onyx 24-4 Mixer
Sony DFS 900M Switcher
Sennheiser & Tram Microphones
Arri Light Kit

Avid Media Composer 2018
Adobe Photoshop CC 2018
Final Draft 9
Microsoft Word
Microsoft PowerPoint
Microsoft Excel

WORK HISTORY

Westwood Printing Center
Delivery & Bindery Assistant

Norman, OK
June 2016 - Present

- Deliver paper to Center from OKC
- Assist owner with big projects such as printing and copying business cards

Sooner Bowling Center
Concourse

Norman, OK
April 2017 - May 2018

- Help league members with their stats
- Communicate to mechanic for repairs and spots for bowling pin
- Assist customers on wait times, shoe sizes, and bumper activation
- Maintain the cleanliness of restrooms, lanes, and floor of main bowling center.
- Assist mechanic in cleaning or repairing ball return system, and camera calibration for point scoring.

JALEN WHITEHORN

Norman, OK
jalen.drive52@gmail.com

(405) 204-5647

REFERENCES

J. Mike Hopper

Owner
Westwood Printing Center
2403 N. Porter Ave
Norman, OK 73071
(405) 366-8961

Brad Davis

Assistant Manager
Sooner Bowling Center
550 24th Ave NW
Norman, OK 73069
(405) 360-3634

Ross Otterman

Director & Producer
"All Terrain"
2029 Century Park East Suite 14
Beverly Hills, OK 90067